

Fastener RFQ Details Checklist

WISINE RFQ Preparation Resource

Purpose

This checklist helps buyers prepare fastener RFQ details covering product type, standard, material grade, size, thread, coating, quantity, certificates and packing notes before quotation review.

Fastener details should be confirmed according to drawing, standard, project documents and application requirements.

Who Should Use This Checklist

- Industrial fastener buyers
- Procurement teams sourcing bolts, nuts, washers, threaded rods, stud bolts or anchors
- Engineers preparing project bolting requirements
- Buyers reviewing material grade, certificate or finish requirements before inquiry
- Teams preparing custom or drawing-based fastener RFQs

Key Information to Prepare

- Fastener type and applicable standard
- Material grade, class or specification
- Diameter, length, thread and tolerance details
- Surface finish, coating or passivation requirement
- Quantity, packing and destination details
- Certificate and inspection requirements
- Drawing or reference file where required

Main Checklist

RFQ Item	What to Prepare / Why It Matters
Fastener type	Bolt, nut, washer, stud bolt, threaded rod, anchor or custom fastener defines the inquiry scope.

Applicable standard	DIN, ISO, ASTM, ASME, EN or project standard may affect dimensions, material and inspection review.
Material grade	Stainless steel, nickel alloy, duplex stainless steel, alloy steel or project-specified grade should be stated.
Size / diameter	Diameter or nominal size is required for fastener quotation review.
Length	Length affects manufacturing route, material usage and packing review.
Thread details	Thread type, pitch, UNC, UNF, metric or special thread should be confirmed where required.
Mechanical property requirement	Class, grade, hardness or strength requirement should follow the applicable standard or drawing.
Surface finish / coating	Plain, passivated, polished, coated, galvanized or project-specified finish may affect quotation review.
Quantity	Quantity supports sample, batch or project supply review.
Matching components	Nuts, washers, anchors or assemblies should be listed if required as matched sets.
Certificate requirement	EN10204 3.1 / 3.2, MTC, inspection report or traceability needs should be stated where required.
Inspection requirement	Dimensional inspection, PMI, material verification or project inspection scope may affect review.
Packing requirement	Bulk packing, project labeling, separated batches or export packing should be confirmed.
Destination country	Destination may affect packing and shipping document preparation.
Drawing / sample availability	Drawings, photos or samples support review for custom or non-standard fasteners.

Notes Before Quotation Review

- Do not assume a fastener standard automatically confirms all material, certificate or inspection requirements.
- Material grade and standard should be stated clearly before quotation.
- Coating, surface finish and passivation requirements may affect process and document review.
- Custom fasteners should include drawings or reference samples where available.
- Certificate scope should be confirmed before quotation where required by project documents.

Safe Disclaimer / Engineering Note

This checklist is for fastener RFQ preparation only. It does not confirm standards compliance, material suitability, structural performance or engineering approval. Final fastener selection and quotation details should be reviewed according to drawing, standard, application, quantity and project requirements.

RFQ Preparation CTA Text

Prepare these details before sending your RFQ to WISINE for technical and quotation review.